

Holy Family Catholic Church, Randallstown

CARIBBEAN NIGHT

Vendor Application and Vendor Agreement

Saturday, May 6, 2023, from 5:00 PM until 9:00 PM

Holy Family Catholic Church • 9531 Liberty Road • Randallstown, MD 21133
Gloria Johnson, Chair (phone: 443-326-9799 / email: glorijohnson@yahoo.com)

No refunds. No Credit Card Charges.

Enclose your payment with this completed form and return it to Parish Office or mail to:
Holy Family Church, Attn: Caribbean Night, 9531 Liberty Road, Randallstown, MD 21133
Make checks payable to: Holy Family Church There will be a \$25 return check charge.

_____ Space with Table @ \$35 \$ _____

_____ Space without table @ \$30 \$ _____

Total Amount Enclosed \$ _____

Please list the types of items you will be selling on the line below or on a separate sheet of paper. *We reserve the right to reject any application and/or ask you to remove any unsuitable sales items on the day of the sale. See the Rules and Regulations on the back of this form. (**Must bring your own display set-up, i.e. - canopy, back-drop, shelving etc. **)*

Product(s) being sold: _____

Name: _____

Street Address: _____

City, State, Zip: _____

Phone: _____

Email: _____ **Vehicle Tag #** _____

Please check if you would like to donate a door prize at your discretion. YES ☐ NO ☐

NO VEHICLES ALLOWED IN THE FIRE LANE BETWEEN 4:55 PM AND 9:10 PM. Remember on Saturday, May 6, 2023, that after you unload your vehicle, you must move vehicle to the parking lot. You must provide your own table covering and other miscellaneous items necessary for your display. Limited number of tables are available for rent. **Set up starts at 3:30 PM. Breakdown can start at 9:10 PM.**

PLEASE SIGN AND DATE AFTER READING THE FOLLOWING.

I, (print) _____, as a Vendor in the *Holy Family Caribbean Night*, to be held on Saturday, May 6, 2023, agree to release, discharge, hold harmless and indemnify Holy Family Roman Catholic Congregation, Inc., their officers, agents, representatives, volunteers and employees from any and all actions, causes of actions, claims, or any liabilities whatsoever, known or unknown, now existing or which may arise in the future, on account restricted to any loss or damage, injury or expense. Further, the Vendor assumes all responsibility for his/her employee(s), representatives, subcontractors, or volunteers. I also agree to follow all of the Rules and Regulations listed on the back of this form.

Signature _____ **Date** _____

FOR OFFICE USE ONLY: Amount received: _____ **Date:** _____

Cash _____ **Check #** _____ **Agreement Signed: (on reverse) YES ☐ NO ☐**
Holy Family Roman Catholic Congregation, Inc. (hereafter, HFC)

Caribbean Night Vendor Rules & Regulations – Revised February 27, 2023

1. **PANDEMIC PROTOCOLS:** If a vendor and/or assistant ["Vendor"] has a fever, suspects or has been exposed to someone with COVID-19 or is awaiting COVID-19 test results, Vendor **may not** come to HFC campus. Mask wearing by Vendor is optional. HFC reserves the right to change this regulation. Due notice will be given in this case. Vendor will provide hand sanitizer at their station.
2. On Saturday, May 6, 2023, the doors will open at 3:30 PM for Vendor. General Admission is from 5:00 PM to 9:00 PM. Parking is restricted to the lined parking spaces. Parking or stopping in the Fire Lane, marked with red paint, is absolutely prohibited from 4:55 PM to 9:10 PM on the day of the event. Violators are subject to being towed at the vehicle owner's expense. Vendor must dismantle their booth space at the end of the event.
3. Vendor must comply with all federal, state, and local ordinances, laws and regulations, and have appropriate permits and/or licenses.
4. Vendor must provide table covering, canopy, display rack, and all items necessary for their display. Vendor to supply table unless table is part of the agreement. Tables are not guaranteed by HFC.
5. Any extension cords must be acceptable to HFC. Frayed, cut, or damaged cords are not acceptable. Electric supply is not guaranteed. Baltimore County Fire Code applies.
6. No prepaid tables can be sublet, assigned, or transferred by the purchaser to another party. All changes must be approved by HFC. There are no refunds or rain checks. Vendor has no proprietary rights to any space.
7. For any space provided with a table, the table must be returned without damage at the end of the event. Vendor is responsible for any damage to the table.
8. Vendor who leases a Space at HFC accepts the space on an *as is, where is* basis. HFC offers no guarantees or warranties of any kind. Vendor will specifically hold HFC, its members, managers, officers, employees, directors, shareholders, and agents harmless from any and all damages and/or injuries suffered in conjunction with its operation. Vendor must execute the *HFC Vendor Agreement* ["Vendor Agreement"] before occupying a space. Should a Vendor fail to execute a *Vendor Agreement*, the Vendor agrees (which agreement is evidenced by occupying a space or purchasing a Space Ticket) nonetheless, to be bound by the terms of the *Vendor Agreement*.
9. Electric supply will not be available to all spaces. reasonable accommodations will be made. All electric supply must be in accordance with fire regulations.
10. Vendor must remove all trash and property from the space by 9:30 PM on the day of the event.
11. All merchandise must be displayed on tabletops or on racks within the allotted space.
12. Vendor must not block any exit. All Baltimore County Fire Codes will be strictly enforced.
13. All excess Vendor merchandise must be stored in containers or boxes and stored under each Vendor table or within the allotted space. All boxes stored under tables or in the allotted space must not encroach upon pedestrian isles or neighboring vendor spaces. This will be strictly enforced.
14. HFC reserves the right to move Vendors, and/or refuse to sell a space to a Vendor or prevent a Vendor from occupying a space for which they have reserved but not paid for.
15. HFC reserves the right to refuse admission to any person (Vendor or shopper) to the *HFC Caribbean Night* if Management believes the person will not comply with the *Vendor Agreement* or these *Rules and Regulations*, or Management believes there may be a breach of the peace.
16. HFC reserves the right to enter any space, inspect all merchandise and regulate what the Vendor sells at any time. Materials or services for sale must match those described on the *Vendor Application*.
17. These general rules and regulations can be modified at any time and without notice.
18. **Prohibited items and Activities (may never be sold):** Counterfeit items or unlicensed merchandise; Guns or Ammunition; Adult books, magazines, videos or like material; Drug paraphernalia and Games of Chance; Any other product/service that is in violation of any local, city, state or federal regulation or statute; Storage, sale or use of gasoline, petroleum, explosive or noxious items or products; Solicitation of vendors and shoppers; Distribution of fliers, handbills, etc. Any violations of the above activities, we reserve the right to revoke Vendor's Application and access to HFC and may disclose such violation to Law Enforcement. All Vendors agree to be bound by any changes, revisions and interpretation of these Rules and Regulations. There will be NO REFUNDS for any moneys or credits under any circumstances.

Vendor Initials and date: _____